



KWAZULU-NATAL PROVINCE

HUMAN SETTLEMENTS
REPUBLIC OF SOUTH AFRICA

INVITATION FOR PROPOSALS

APPOINTMENT OF A PANEL OF SERVICE PROVIDERS TO RENDER LAND SURVEYING SERVICES FOR THE KZN DEPARTMENT OF HUMAN SETTLEMENTS FOR A PERIOD OF 3 YEARS, ON A ROTATIONAL BASIS AS AND WHEN THE NEED ARISES.

BID NUMBER	ZNB75/2020/21HSE
CLOSING DATE	27 JULY 2022 @ 11:00
BID BOX NO.	01 (SITUATED AT THE 12 TH FLOOR, DEPARTMENT OF HUMAN SETTLEMENTS, EAGLE BUILDING, 353 – 363 DR PIXELY KASEME STREET, DURBAN, 4001)
COMPULSORY BRIEFING SESSION DATE	DEPARTMENT OF HEALTH INKOSI ALBERT LUTHULI CENTRAL HOSPITAL VUSI MZIMELA ROAD, CATOR MANOR, 4091 DATE: 06 JULY 2022 TIME: 11:00
BID DOCUMENTS NOTE	Bid document can be downloaded from www.kzndhs.gov.za (NO BID DOCUMENTS WILL BE ISSUED BY THE DEPARTMENT)
TECHNICAL ENQUIRIES	MR S. MTHEMBU: 031 336 5359
BID ENQUIRIES	MRS R. GAFOOR 031 336 5142/ MR. J MNQONDO 031 336 5161 / MR. S. MKHIZE 031 336 5241/ MR. V. MKHWANAZI/ MR. S. BIYASE 031 336 5165

This bid is limited to tenderers who will meet the following pre-qualification criteria (in terms of Preferential Procurement Regulations, 2017):

- (a) A bidder having a minimum B-BBEE status level 1; and who are EME or QSE.

Note: A bid that fails to meet any pre-qualifying criteria stipulated above will not be considered.

EVALUATION CRITERIA

THE BID WILL BE EVALUATED IN TWO STAGES AS FOLLOWS:

- STAGE 1 – ELIGIBILITY CRITERIA**
IN ADDITION TO ALL REQUIREMENTS A COMPREHENSIVE COMPANY PROFILE MUST BE ATTACHED DETAILING ALL INFORMATION REQUIRED AS PER STAGE 1 OF EVALUATION CRITERIA, FOR THE PROGRESSION TO STAGE 2, SERVICE PROVIDERS MUST SCORE A MINIMUM OF 50% OF TOTAL POINTS AND PROFILE MUST HAVE TRACEABLE REFERENCES WITH A PROVEN TRACK RECORD. DOCUMENTARY PROOF OF COMPLETED CONTRACTS MUST BE ATTACHED.

Key aspect of Eligibility	Basis for points allocation	Score	Points Allocation
Methodology	Define a clear and unambiguous strategy in executing the service. 1. Demonstrate extensive Knowledge in the Preparation of a GP. 2. Display a clear understanding of Human Settlements sector in achieving these services. 3. Demonstrate a clear plan of getting implementation to talk to the processes from the surveyor general office after the approved layout plan. 4. Monitoring and managing the process of approvals with Surveyor General's Office against the social dynamics of various projects types. 5. Procedure beaconing of the boundary pegs during and after construction to ensure that the beneficiary is shown visible pegs during handover. 6. Research and Recording of the site servitudes and demarcation of such for the correct use. 7. Being able to provide guidance to the professional and construction team in terms of compliance. 8. Able to display ability in ensuring timeous approval / being effective with negotiation with relevant approving authorities. 9. Ensuring that a workable strategy and stationary reference points for use that the final pegs are clearly visible and identifiable for future extensions to avoid encroachments by end users	Good	19 - 30
	Acceptable (in terms of above).	Fair	13 – 18
	Lacks the appropriate level of experience (in terms of above).	Poor	0 – 12
	Relevant Experience	Experience is relevant and applicable to the related field. Good track record and a list of traceable references. Displays appropriate, applicable and relevant skills on previous similar assignments. 1. The service provider must be able to provide a detailed Land survey that has been involved in and specifically to the build environment purposes. 2. 3 YEARS and above of relevant experience in the field. 3. Client Departments that the service provider has worked with in the government and private sector. 4. List of projects that has been involved in and their responsibility within each relevant project.	Good
Acceptable (in terms of above).		Fair	13 – 18
Lacks appropriate, applicable and relevant skills (in terms of above).		Poor	0 – 12

Stakeholders and Resources Organogram	Clearly indicates stakeholders and resources organogram.	Good	13 – 20	
	1. The service provider must demonstrate an organogram indicating how the company will work with the Department and all other stakeholders like municipalities, communities and other Government Departments.			
	2. The service provider must present their own structure reflecting the professional qualifications that they are using within their firm.			
	3. The service provider must display the capacity of proper possessions in terms of relevant required resources to be deployed throughout the Province when needed.			
	4. Service provider must display some level of empowerment of youth and women or disabled personnel.			
	Organogram is acceptable.	Fair	9 – 12	
	Organogram lacks clarity.	Poor	0 – 8	
Financial Capacity	Provide proof of financial capacity to satisfactorily execute the required service, such should include the following: Bank rating of the company indicating specific category. Category A=15 points	Good	15	
	Category B=9 Points	Fair		9
	Category C=6 Points	Poor		6
	Did not provide bank rating letter-0 points			
Risk Management	1. The service provider must be able to identify potential risks involved and mitigation measures to be applied during the implementation of human settlements housing projects.	Good	4 -5	
	2. The service provider must display the knowledge of occupational health and safety measures involved within this field.			
	Ability to introduce the pro-active approach methods when engaging with all the relevant stakeholders.			
	Acceptable display of risk and mitigation strategies			Fair
	Lacks display of risk and mitigation strategies(in terms of above).	Poor	0 – 2	
TOTAL			100	

2. STAGE 2 – 80/20 PREFERENCE POINTS SYSTEM

The 80/20 Preference Points System will be utilized.